

Mayor Tammy Oliver
Deputy Mayor Gerald Sheppard
Councillors Sherry Lundrigan
Debbie Newman
Ann Marie Singleton
Terry Sheppard
Darren Smith
Town Manager Tony Ryan

Town Hall
190 Conception Bay Highway
Spaniard's Bay, NL A0A 3X0
709-786-3568
709-786-7273
www.townofspaniardsbay.ca

Email:
spaniardsbay@persona.ca

The Municipality of Spaniard's Bay

January 13, 2026

A meeting of Council took place on the above date with the following members in attendance: Mayor Oliver, Deputy Mayor Sheppard, Councillors Newman, Singleton, Lundrigan, Smith and Sheppard, along with Town Manager Tony Ryan. Visitors included Ida Perry and Gerald Harris. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Oliver called the meeting to order at 7:04 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of January 13, 2026, was tabled.

Councillor Newman added Planning Committee (h) Storage units and removed CCBF for Recreation swing set as included in the Budget presentation.

Motion #26-001 It was moved by Councillor Lundrigan, seconded by Councillor Singleton, that the amended agenda of January 13, 2026, be adopted as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Adoption of the Minutes

The minutes of the regular meeting December 16, 2025, meeting was tabled.

Motion #26-002 It was moved by Councillor Singleton, seconded by Councillor Smith that the minutes of the meeting of December 16, 2025, be adopted as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

The minutes of a meeting of Council as a whole January 8, 2026 was tabled.

Motion #26-003 It was moved by Councillor Newman, seconded by Deputy Mayor Sheppard that the minutes of the Council as a whole January 8, 2026, be adopted as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Business Arising from the Minutes

- 2.(b) on January 8th meeting was Councillor Sheppard not Newman that left their seat.
- Motion #424 needed to add Councillor Sheppard & Smith as in favor of the motion
- Councillor Lundrigan was absent at the December 16, 2025 meeting.

Town Managers Report

1. To the best of our knowledge there are no outstanding leaks.
2. Attached to my report is a list of invoices received since the agenda cutoff. I need a motion to pay these invoices in the amount of \$12,280.57.
3. Snow clearing equipment is in good working Order.
4. I request quotes from 3 supplies to supply a 1.5 cubic metre electric motor sander for the 1-ton pickup truck. One company did not respond. Of the 2 quotes submitted, the lowest one meeting the requirements was Drive Products with a bid of \$9575.00 +1436.25HST for a total of \$11,011.25. In need a motion to purchase this sander from Drive Products.
5. Drive Products also supplied a quote to service our Western blade and supply the wiring harness etc. to install this on the new truck. I need a motion to order this work in the amount of \$3781.37 + 567.21 HST for a total of \$ 4,348.58.

Motions arising from the Town Manager's Report

Motion #26-004 It was moved by Councillor Singleton, seconded by Councillor Lundrigan to pay Accounts Payables that came in after cut-off in the amount of \$12,280.57 as presented. Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Motion #26-005 It was moved by Councillor Smith, seconded by Councillor Singleton to approve the purchase of a sander for the new truck in the amount of \$9,575 + hst \$1,436.25 = \$11,011.25 from Drive Products as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Motion #26-006 It was moved by Councillor Lundrigan, seconded by Councillor Singleton to approve service to the Western Blade and supply wiring harness etc. on the new truck in the amount of \$3781.37 + hst \$567.21 = \$4348.58 from Drive Products as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Committee Reports:
Finance Committee:

Accounts Payable

Motion #26-007 It was moved by Deputy Mayor Sheppard, seconded by Councillor Smith, that Accounts Payables in the about of \$34,062.85 be paid as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

2026 Budget

2026 Tax Rates and Fees

Water/Sewer	400.00
Water/sewer Vacant Rate	200.00
Water Only	200.00
Water Only Vacant	100.00
Commercial Water/Sewer	400.00
Commercial Water Only	200.00
Veterans Commercial Park W/S	0.0023 (.23 %) ***
Veterans Commercial Park W/S	Minimum 800.00
Water/Sewer School - Per Student/Staff	19.00
Mil Rate	0.006 (.6 %)***
Minimum Property Tax	480.00 (Applicable to property assessed value at 80,000.00 or less.)
Minimum Commercial Property Tax	480.00 (applicable to property assessed value at \$68,471.43 or less)
Commercial/Industrial Property Tax	0.007 (.7 %)***
Commercial Property Tax Minimum	480.00
Basic Business Tax	0.0105 (1.05 %)***
Minimum Business Tax	300.00
Utility Tax	0.025 (2.5 %)***
Business Tax Aggregate Site	0.050 (5%)
Business Tax Bingo Operation	0.0155 (1.55 %) ***
Drug Store/Medical Clinic	0.0125 (1.25%)***
New Car Dealership	0.0255 (2.55%)***
Beauty Salon/Barber Shop	0.0205 (2.05 %)***
Tax Certificates	100.00
Compliance Letter	100.00
Building Permit	150.00
Commercial Permit	\$9.00 per Thousand/ <i>Min \$200.00</i>
Addition / Shed	50.00
General Repairs	20.00
Water Turn on Arrears	50.00

NSF Charge	25.00
Water on/off After Hours	50.00 ea (Not applicable for emergency)
Connection Fees	2000.00 ***

*** Minimum Charge of \$2,000.00 for connection plus the cost of asphalt repair if required. Fee must be paid before work commences. Connection Fees on main thoroughfares shall be priced according to each job.

**Unless quoted otherwise, water and/or sewer rates are based on "per unit". **

*** In instances where the amount is expressed in decimal and percentage, this amount is applied to the assessed value from the municipal roll.

1. **Revenues:** The 2026 budget is presented with minimal changes to rates and fees as follows: Commercial and Industrial property tax rate will increase from 6 to 7 tenths of one percent. Residential property tax rate remains at 6 tenths of one percent with a minimum property tax at \$480.00 and basic water and sewer rate remains at \$400.00 per unit. Property value increases for 2026 will result in an increase of \$106,717.23 in property tax revenue. The municipal operating grant for 2026 is \$191,479.34. Business tax has decreased by \$14,440.00. The current year rental is budgeted for \$34,200.00. Overall, Local Revenue is forecast with an increase of \$120,031.54.
2. The **CCBF (formerly Gas Tax)** amount of \$137,574.50 represents an increase of \$2,697.50 more than the amount for 2025.
3. Unlike 2025, the current year budget does not require us to use of previous years surplus amounts to balance.

Total Revenues for 2026 are budgeted at \$2,956,350.10

4. **1.1 Council Expenditures:** Section 4(a) of The Municipal Councillors Remuneration Act permits towns to allocate 2% of local revenue for remuneration. This amount is estimated for 2026 at \$55,000.00 (2.0 %). Convention Travel and Training has been budgeted at \$18,900.00. This is unchanged from last year's budget.
5. **1.2 General Administration:** The Administration budget is forecast to increase by 57,317.22 over the 2025 budget. Wages and associated costs are forecast at a combined \$44,229.20 more than the previous year reflective of cost-of-living increases and the provision of the need for part time assistance in the Town office. Other notable increases include, \$6,000.00 additional for computer/copier to replace/upgrade office computers. The overall cost of Insurance for the Town has increased by \$8,900.00 for 2026.
6. **1.4 Property Assessment:** We have received notice that this amount will increase by \$26.00 to \$47,892.00. There is no rate increase for this category as much as it is for a small increase in the number of parcels of land picked up.
7. **1.5 Common Services** At \$6,700.00, this amount is budgeted at \$9,600.00 less than 2025.
8. **2.1 Fire Protection:** The budget for 2026 is \$42,100.00 which is \$ 500.00 less than last year.

Council, along with the Fire Chief, will once again be making an application to Fire and Emergency Services under the Fire Protection Equipment Financing Program once the department has established its priorities for 2026.

9. **2.4 Municipal Enforcement** Council has agreed to participate in a Community Sharing Project with the necessary approvals in place. This project is for a regional enforcement initiative between the Towns of Bay Roberts, Spaniard's Bay, North River and Harbour Grace. Our share of costs in year two (2026) is estimated at \$19,035.00, which is \$5,925.00 less than the previous year.
10. **3.1 Fleet Operation and Maintenance.** 2026 budget of \$89,250.00 is 7,400.00 less than the budget for 2025.
11. **2.3 Animal Control** budgeted at \$49,120.00; this amount is \$780.00 over last year. Animal control is cost shared by Spaniard's Bay, Clarke's Beach and North River. Animal Control contributions from Clarke's Beach and North River will amount to \$22,620.00. Our cost after neighbouring towns' subsidy is \$26,500.00.
12. **3.2 Road Transport.** At \$216,440.00, this category is \$9,960.00 more than the budgeted amount for last year.
13. **3.2.2 Snow Removal.** At \$ 183,200.00, this category is budgeted at 10,960.00 over last year's estimate. Contributing factors include cost of living increase for salaries. Council participated in the Government Purchasing Agency program for sand and salt last year however, we have found that mixing our own material provides significant savings.
14. **3.2.3. Street Lighting** is budgeted at \$114,000.00. This amount is \$4,000.00 over the budgeted amount for 2025.
15. **4.1 Water and Sewer.** Budgeted at \$379,080.00, this is a increase of \$42,270.00 over 2025. Waterline Leak Repairs and Chlorine cost increase along with the additional amounts of Sewer Lift Station pump repairs account for \$38,000.00 of this budgeted increase.
16. **4.3 Garbage Collection and Disposal:** Budgeted at \$348,080.00 is forecast \$18,680.00 higher than the 2025 budget. Robin Hood Bay Tipping fees are due to increase on April 01. Additionally, our current Garbage Collection contract is up for renewal at the end of April.
17. **5.2 Community Improvement/Development.** \$8,000.00. This amount represents operating grants for Heritage and Boat Launch/Slipway committees.
18. **6.2 Recreation.** The budget for Recreation at \$76,340.00 for 2026 is \$6,610.00 higher than 2025. This increase is representative of cost-of-living increases for Recreation Director and Seasonal Maintenance person.
19. **7.1 Debt Charges.** Town Share of debt charges in the amount of **\$397,359.94** includes capital works in place previously up to the end of 2025. In addition to this, the town financed a new loader with plow and side wing for snow clearing.
20. **7.2 Other.** Bank Charges are forecast at \$16,000.00. The provision for uncollectible accounts remains at \$15,000.00. These numbers are the same as forecasted for last year.

Other Expenditures: We will continue to allow \$7,000.00 for various flower planter boxes and beautification throughout the town.

We have budgeted \$50,000.00 to continue the process of installing water and sewer along the first one half (1/2) kilometer Big Pond Road.

Council is committing \$75,000.00 to address drainage and runoff in the lower sections along Valley Road and to begin the construction phase of access from Crane's Road.

\$15,000.00 has been allotted for a second set of bleachers plus poles and netting at the Ballfield in Back Cove. This amount is carried forward from CCBF approved projects from 2025.

We have also provided for camera upgrades in the amount of \$1000.00 to fend off those who chose to dump illegally around town. This amount has become an annual contribution.

Work on The Captain Gregory Peddle Memorial Park along with the Recreation facility at Back Cove will continue in 2026. This work includes a new swing set and basketball court with fencing.

Paved parking extension for the Recreation facility at Back Cove will be completed under the 2025 CCBF funding allotment.

Gas tax expenditures are forecast at \$137,574.50.

We will invest \$10,000.00 into pre application engineering for Municipal Capital Works projects including Chipman's Road Paving and water runoff, Big Pond Road water and sewer, as well as Water and sewer recommendations for inside the overpass at Tilton.

Total Capital Expenditures out of Revenue is forecast at \$294,074.50

Spaniard's Bay is forecasting a Debt Service Ratio for 2026 of 14.1% versus 14.5 % last year.

Total Expenditures Budgeted at \$2,956,350.10

5 Year Municipal Capital Works Program (2026-2030)

The Following is a list of priorities recommended as a guide for Applying for Funding for Municipal Capital Works. Priorities are in order as listed and subject to review by Council in the upcoming months.

1. **Water Supply Intake/Frazzle Ice Issues** – This initiative will be in cooperation with the Town of Upper Island Cove, and its intent is to address and correct the issue of freeze ups and the Towns' Water Supply Intake. This project is estimated to cost approximately 1.135 million and we anticipate that a joint application between the Towns will result in a favourable cost sharing ratio of at least 80/20 and possible even on a 90/10 basis.
2. **Pre Application Engineering Services.** Operational funding is allocated to obtain pre application engineering services to complete road reconstruction work for a section of Chipman's Road, Water and sewer engineering services for Big Pond Road and engineering services for the section of Back Track inside the overpass.
3. **Chipman's Road** – Road Reconstruction and paving. Emphasis placed on Water runoff along upper section of Road as well as paving for the construction area.
4. **Wastewater Treatment** - This project may shift along the priority list depending on availability of provincial and/or federal funding. We are unable to provide an estimate currently. Transition Agreements are in place, and we have learned that our Town is to be completed by the year 2040. This will allow for ample time to plan this project.

Canada Community Building Fund

This program was formerly known as the Gas Tax Program.

1. Replace siding for the Recreation Centre including soffit and fascia on the building itself and a section of the band stand.

2. Replacement of the Swing set at the Recreation Centre playground area.

Motion #26-008 It was moved by Councillor Singleton, seconded by Councillor Lundrigan to accept the 2026 rates and fees as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Motion #26-009 It was moved by Councillor Singleton, seconded by Councillor Lundrigan to adopt the Balanced Operating Budget for 2026 with revenues and expenses totalling \$2,956,350.10 as presented.

Councillor Sheppard voted not in favor of the motion, Mayor Oliver, Deputy Mayor Sheppard, Councillors, Singleton, Newman, Smith and Lundrigan voted in favor of the motion.

Carried

Motion#26-010 It was moved by Councillor Newman, seconded by Councillor Lundrigan to borrow the sum up to \$20,000.000 from the Bank of Nova Scotia and that purpose of said funds shall be for the Town's Scotia Business Visa Card for 2026.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Motion #26-011 It was moved by Councillor Smith, seconded by Deputy Mayor Sheppard to borrow the sum of \$100,000.00 from the Bank of Nova Scotia and that purpose of said funds shall be for the Town's Operating Line of Credit.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Motion #26-012 It was moved by Councillor Newman, seconded by Councillor Smith to adopt the 5-year Capital Works Plan as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Councillor Lundrigan asked council to determine if she was in a conflict of interest as she volunteers with the Recreation Committee outside of being the Recreation Liaison.

Motion #26-013 It was moved by Councillor Singleton, seconded by Councillor Newman that Councillor Lundrigan is not in conflict.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith & Sheppard voted in favor of the motion.

Carried

Motion #26-014 It was moved by Councillor Singleton, seconded by Councillor Lundrigan to apply for funding under the CCBF for Recreation Centre siding upgrades and playground swing set.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Planning Committee

a) New Build – 314-316 Conception Bay Highway, Spaniard's Bay

Motion #26-015 It was moved by Councillor Newman, seconded by Councillor Singleton to approve a new building at 314-316 Conception Bay highway, Spaniard's Bay with the stipulation that it is built on the existing foundation and no additional add-ons in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

b) New Addition – 39-43 Pondsides Road, Tilton

An application for an addition to a garage at 39-43 Pondsides Road, Tilton was tabled.

Motion #26-016 It was moved by Councillor Newman, seconded by Councillor Singleton to deny the application for an addition to the garage on 39-43 Pondsides Road, Tilton as it does not comply with Town standards and regulations as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

c) New House – 206C Conception Bay Highway, Spaniard's Bay

An application was tabled for a new house at 206C Conception Bay Highway, Spaniard's Bay.

Motion #26-017 It was moved by Councillor Newman, seconded by Councillor Singleton to grant approval for a new House at 206C Conception Bay Highway, Spaniard's Bay as presented in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

d) New House – Section of 62-64 Back Track, Tilton

An application was tabled for a new house at 62-64 Back Track, Tilton. The property was reviewed by the enforcement officer and determined property size is less than the 5000 sqft minimum required.

Motion #26-018 It was moved by Councillor Newman, seconded by Councillor Lundrigan to deny the application for a new house at 62-64 Back Track, Tilton as the property does not meet the minimum requirements as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

e) New Daycare – 490 Conception Bay Highway, Spaniard's Bay

An application to open a daycare at 490 Conception Bay Highway, Spaniard's Bay was tabled.

Motion #26-019 It was moved by Councillor Newman, seconded by Councillor Lundrigan to approve the application for a new daycare at 490 Conception Bay Highway, Spaniard's in principle in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

f) New Farn House/Farm – 0 Alma Heights, Spaniard's Bay

An application for a new farm/farmhouse at 0 Alma Heights, Spaniard's Bay was tabled.

Motion #26-020 It was moved by Councillor Newman, seconded by Councillor Singleton to deny the application for a new farm/farmhouse as presented as does not meet the town minimum requirements of 800 meters from a residential area and in residential subdivision zoning.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

g) Planning Policy Change

A change to the existing Planning Policy for new builds and accessory buildings was tabled. There was a discussion about the difficulty to determine property lines and consistency of permits to completion.

Motion #26-021 It was moved by Councillor Newman, seconded by Councillor Singleton to adopt a new policy stating all permits will be approved in principle until we receive a legal survey, building plans, proposed site plan marked with pegs.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

h) Storage Units

A change to the future approval of storage units was discussed. There are over 100 storage units in town now.

Motion #26-022 It was moved by Councillor Newman, seconded by Councillor Smith to not accept any more storage unit applications for new storage units at this time.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Public Works Committee

a) Northern Cove Pond Road – Letters

Councillor Lundrigan declared a conflict of interest in accordance with section 5(1)(c) of the Municipal Code of Conduct as she is related to a resident of Northern Cove Pond Road.

Councillor removed herself from the conversation 7:52pm

Deputy Mayor Sheppard discussed the letters of concern Council has been receiving from the residents of Northern Cove Pond Road. Council is in process of adopting a new traffic calming policy that should help address most of the concerns residents are having. Also, signs have started to be erected in the area.

Councillor Lundrigan returned 7:57pm

b) Resident – Letters concerning 3way Stops

A letter was tabled from a resident of Spaniard's Bay with concerns with the three way stops throughout Town.

Councillor Sheppard declared a conflict of interest in accordance with section 5(1)(a) of the Municipal Code of Conduct as he lives near the area of a 3 way stop.

Councillor removed himself from the conversation 7:58pm

Deputy Mayor Sheppard acknowledged the letter and advised the new traffic calming policy that is being created should address the concerns.

Councillor Sheppard returned 7:59pm

c) 3 Way Stop New Harbour Road

Councillor Newman tabled a request to keep the 3way stop at New Harbour Road and Rocky Pond Road.

Motion #26-023 It was moved by Councillor Newman, seconded by Councillor Sheppard to keep the New Harbour Road/Rocky Pond Road 3 way stop in place and review when the new Traffic Calming Policy is adopted.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Pump Quotes

a) Ridge Road Pump

A quote was tabled for a new pump on Ridge Road for support to the purchase of the pump in the amount of \$6,377.04 hst included.

Motion #26-024 It was moved by Councillor Smith, seconded by Councillor Singleton to support the purchase of a new pump for Ridge Road in the amount of \$6,377.04 hst included as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

b) Seymour's Road Pump

A quote was tabled for a new pump on Seymour Road for support to the purchase of the pump in the amount of \$1,850 plus taxes and freight.

Motion #26-025 It was moved by Councillor Smith, seconded by Councillor Singleton to support the purchase of a new pump for Seymour's Road in the amount of \$1850 plus taxes and freight as presented.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Other Business

Councillor Newman stated that Holy Redeemer Church will be holding confirmation classes for children in at least grade 6 in May 2026 and to contact Clyde Drover to sign up. She also stated next Joint Council meeting is Thursday January 29th in Upper Island Cove.

Councillor Singleton advised that All Saints holds their 120's Thursday's 8pm and are having a Prayer and Praise service Jan 25th at 7pm. She also mentioned Goodwill senior club in Spaniard's Bay holds scat games daily.

Deputy Mayor Sheppard advised residents that a copy of the budget is available at the office.

Mayor Oliver reminded residents that compost deadline on Friday and we are yet to reach the minimum order required. She advised all meeting dates will be posted on the Town website this week.

Adjournment

Mayor Oliver stated that the next meeting of Council as a whole will be February 4th, 2026 at 10am and Regular Council meeting will be February 10th, 2026.

Motion #26-026 It was moved by Councillor Lundrigan, seconded by Councillor Singleton, and carried that the meeting adjourn at 8:16pm.

Mayor Oliver, Deputy Mayor Sheppard, Councillors Singleton, Newman, Smith, Lundrigan & Sheppard voted in favor of the motion.

Carried

Recorder
Andrea

Mayor, Tammy Oliver