

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
Sheri Lundrigan
Debbie Newman
Darlene Stamp

Town Mgr. - Tony Ryan

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The Municipality of Spaniard's Bay

April 15 2025

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Deputy Mayor Oliver, Councillors Lundrigan, Newman, Jewer and Stamp along with acting Town Manager Vanessa Higgins. Visitors included Debbie Sheppard, Bruce Young, Don Gosse and Olivia Bradbury from Saltwire. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:02 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of April 15 2025 was tabled.

Motion #25-059 It was moved by Councillor Jewer, seconded by Councillor Lundrigan, that the Agenda of April 15 2025 be adopted as presented.

Carried

Petition/Visiting Group Resident of Ridge Road

A resident of Ridge Road spoke to Council on the continued issues with water run off on Ridge Road. Council had agreed that they will get an engineer to assess the road. The resident was inquiring on a timeline. Council Jewer advised an engineer will be contacted before the Contractors being working in the spring.

Adoption of the Minutes

The minutes of the regular March 18th, 2025, meeting was tabled.

Motion #25-060 It was moved by Councillor Lundrigan, seconded by Deputy Mayor Oliver that the minutes of the meeting of March 18th 2025 be adopted as presented.

Carried

The minutes of the special March 31st, 2025, meeting was tabled.

Motion #25-061 It was moved by Councillor Lundrigan, seconded by Councillor Jewer that the minutes of the meeting of March 31st 2025 be adopted as presented.

Carried

Business Arising from Minutes

Councillor Newman stated a correction on the date of Councillor Stamps resignation was March 19th not March 26th as stated.

Deputy Mayor Oliver wanted to ensure when the depot yard clean up begins that they remove metal rods and waste from the pond as well.

Town Manager's Report

1. To the best of our knowledge there are two (3) leaks outstanding. Two on New Harbour Road and Hydrant leaking on The Battery. There is also an issue with no water pressure at 2 houses on Sheppard's Hill that is still under investigation.
2. Attached to my report is a request from the Fire Chief regarding travel for town business.
3. We will need a motion to approve the work completed at Back Cove Road, the request was tabled at the last meeting of Council and Public Works met and discussed a solution. It was agreed to repair the leak and have a new curb stop installed at the corner of the resident's property.
4. Attached to my report is a list of Payables that were received since the agenda was completed. I will need a motion to pay the accounts payables list in the amount of \$44,451.93.
5. I have a request from a resident of Smith's Road in Tilton, regarding replacement of a culvert. There are some pictures attached that Councillor Stamp took when she visited the property.
6. I have had several permits come in since the agenda was completed:
(A) New Garage - Mint Cove Pond Road North
(B) New Photography Business- 143-147 Back Track Road
(C) New Storage Building – 44-48 Pondside Road
7. Attached to my report is a quote for a 2 inch electric pump. This is the smaller pump the workers use when they are dealing with confined spaces, they had it up to Avalon Industrial to be repaired and it's cheaper to purchase a new one then to try and repair this one. The price is \$599.00 plus hst. I need a motion to purchase this pump.
8. I also need a motion to apply for funding under the CCFB program to complete paving to Ryan's Road Mini Park in the amount of \$36,000.00 plus hst for 225 metres long by 5 meters wide.

Motions arising from the Town Manager's Report

Motion #25-062 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to refer the Fire Chiefs request for reimbursement while on department business be referred to Finance Committee for review and recommendation back to Council

Carried

Motion #25-063 It was moved by Councillor Jewer, seconded by Councillor Newman that the town take over the newly upgraded water line on Back Cove Road South to the curb stop of Branda Cranes.

Carried

Motion #25-064 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to pay Accounts payables that arrived after the agenda cut off time in the amount of \$44,451.93 as presented.

Carried

Motion #25-065 It was moved by Councillor Jewer, seconded by Councillor Newman to refer Smith's Road culvert replacement to Public Works for review and recommendation back to Council.

Carried

Motion #25-066 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to grant approval for a new garage at 99 Mint Cove Pond N, Spaniards Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Motion #25-067 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to grant approval for a new Photography business at 143-147 Back Track Road, Tilton in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Motion #25-068 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan to grant approval for a new Storage Building at 44-48 Pondsides Road, Tilton, the applicant is to advertise for discretionary use under Regulation 10 of the Town Plan in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Motion #25-069 It was moved by Councillor Jewer, seconded by Councillor Stamp to approve the purchase of a new electric pump from Avalon Industrial in the amount of \$599.00 plus HST.

Carried

Motion #25-070 It was moved by Councillor Jewer, seconded by Councillor Stamp to apply for funding under the CCFB program to complete paving to the Ryans Mini Park in the amount of \$36,000 plus hst for 225 metres long by 5 metres wide.

Carried

Committee Reports:

Finance Committee:

Accounts Payable

Accounts Payable list was tabled.

Deputy Mayor Oliver declared a conflict of interest as she has an invoice submitted for topsoil. She left her seat 7:20pm

Motion #25-071 It was moved by Councillor Jewer, seconded by Councillor Newman, that Accounts Payables in the amount of \$140,383.32 be paid as presented.

Carried

Deputy Mayor Oliver returned to her seat 7:21pm

Cash Position, Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Signing Officers – Committees

A request was tabled to add another signing officer for the Committee. There was a discussion on ensuring the Committees have year end reports submitted before funds are released.

Motion #25-072 It was moved by Councillor Lundrigan, seconded by Councillor Jewer to add Vanessa Higgins as signing officer for the Recreation, Heritage & Wharf Committees

Carried

Enforcement Officer

The new joint Enforcement Officer has been selected by the Towns

Motion #25-073 It was Moved by Councillor Stamp, seconded by Councillor Lundrigan be it resolved to appoint Brady Sheehan as the Law Enforcement officer for the town of Spaniards Bay in accordance with the S.278 of the Towns and Local Service District

Carried

Veterans Development Park

Councillor Stamp inquired about the Veterans Development contract.

Motion #25-074 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to refer the Developments contract to our legal services for review.

Carried

Rectory Avenue/Casey Lane - signage

Councillor Lundrigan discussed the need for road signs to indicate where Rectory Avenue and Caseys Lane ends and begins.

Motion #25-075 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to erect signage at the point where Caseys Lane and Rectory Avenue meet. Also, to erect a sign where Big Pond Road and Pondside Road merge.

Carried

Letters

Resident of Battery Road – Caution Children at play sign

A letter was tabled from a resident of Battery Road requesting a Children at play sign

Motion #25-076 It was moved by Councillor Jewer, seconded by Councillor Lundrigan to refer the request for a Children at Play sign to Public Works for review and recommendation Back to Council.

Carried

Proclamation – National Volunteer Week

A proclamation was tabled for National Volunteer Week.

Motion #25-077 It was moved by Councillor Lundrigan, seconded by Deputy Mayor Oliver to declare April 27 to May 3 2025 as National Volunteer Week.

Carried

Permits

Application for a New house extension & Shed – 26 Rectory Avenue,

An application was tabled for a house extension & Shed 26 Rectory Avenue, Spaniards Bay

Motion #25-078 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to grant approval for a new house extension & Shed at 26 Rectory Avenue, Spaniards Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a Garage 22 Rectory Avenue, Spaniards Bay

An application was tabled for a new garage at 22 Rectory Avenue, Spaniards Bay.

Motion #25-079 It was moved by Deputy Mayor Oliver, seconded by Councillor Lundrigan, to grant approval for a new garage at 22 Rectory Avenue, Spaniards Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Duplex 22-26 Back Cove Rd S, Spaniards Bay

An application was tabled for a new duplex at 22-26 Back Cove Road S, Spaniards Bay.

Motion #25-080 It was moved by Deputy Mayor Oliver, seconded by Councillor Jewer, to grant approval for a new duplex at 22-26 Back Cove Road S, Spaniards Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Donations

Holy Redeemer Basketball Team - Provincials

A request for a donation was tabled from Holy Redeemer Basketball Team. Mayor Brazil declared a conflict of interest as grandson is on the team.

Mayor Brazil left his seat 7:45pm

Motion #25-081 It was moved by Councillor Jewer, seconded by Councillor Lundrigan approve a donation to Holy redeemer Basketball Team the amount of \$25.00 for the Provincials.

Carried

Mayor Brazil returned 7:47pm

Other Business

Deputy Mayor Oliver thanked all of the Volunteers for dedication in the Town as National Volunteer week. She advised that heritage has 2 Federal Student grants and resumes are now being accepted. Town still waiting on provincial grants and the wharf Grants. Councillor Lundrigan also stated that Recreation has 4 Federal positions as well, resumes to be dropped at the Town office. Deputy Mayor also stated the Wharf needs to be cleaned up as the legion is hosting the Battle of the Atlantic May 4th at 1:30, transportation is available as well. Community reminders also include Goodwill seniors Easter Party on Saturday April 19th from 1-3pm and The 3rd annual Trevor Smith egg hunt April 21st, both are free of charge. Community clean up has been set for May 31st, 2025 for both Spaniards Bay & Tilton. She stated that Early polls are at the Recreation Center Friday to Monday this week. She wished all a Very Happy Easter.

Councillor Jewer reminded everyone of the upcoming Fire Truck Ceremony Saturday April 19th at 2pm. He congratulated the U15 Female Hockey team on the Gold for provincials A division. He also wished everyone a Happy Easter.

Councillor Newman wished all of the Hockey teams the best of luck as they travel for Provincials over the Easter break. She wished Happy Easter on behalf of herself and her family.

Councillor Lundrigan reminded everyone that National Organ and Tissue Awareness week is April 20-26th 2025 and encouraged all to sign donor cards. She also stated the ramp from Tilton to the Veterans is in need of repairs and to contact Department of Highways. She thanked all who attended and helped for another successful Easter luncheon & hunt. She also wished for council to have a meeting to discuss the front parking lot of the Town office as limited parking may cause issues for tenants. She wished Councillor Stamp a early Happy Birthday.

Councillor Stamp discussed the need for a notification system, she states only \$2800/yr. Help with Alerts and events and would like council to consider the advantages.

Motion #25-082 It was moved by Councillor Stamp, seconded by Deputy Mayor Oliver to contact Voyant to arrange a presentation.

Carried

Mayor Brazil thanked all the volunteers in the Community not just the town Committees.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday, May 6th ,2025, at 7:00 pm.

Motion #25-083

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:10pm.

Carried

Recorder
Andrea

Mayor, Paul Brazil