

Mayor Paul Brazil
Deputy Mayor – Tammy Oliver
Councillors – Eric Jewer
Sheri Lundrigan
Debbie Newman
Darlene Stamp

Town Mgr. - Tony Ryan

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The Municipality of Spaniard's Bay

August 5, 2025

A meeting of Council took place on the above date with the following members in attendance: Mayor Brazil, Councillors Newman, Stamp, Jewer and Lundrigan, along with acting Town Manager Vanessa Higgins. Visitors included Debbie Sheppard, Gerald Harris and Bruce Young. Deputy Mayor Oliver was absent. All residents are invited to watch via Spaniard's Bay Facebook page Live. Mayor Brazil called the meeting to order at 7:03 pm and welcomed everyone.

Motion to Adopt Agenda

The agenda for the meeting of August 5, 2025 was tabled.

Motion #25-261 It was moved by Councillor Stamp, seconded by Councillor Lundrigan, that the Agenda of August 5, 2025 be adopted as presented.

Carried

Petition and/or Visiting Groups

Resident of Ridge Road, Bruce Young spoke to Council regarding to a recent letter he received from Council about not doing anymore work on Ridge Road. He spoke about all the work that has been done and that if was done right first-time problems this wouldn't have been an issue. He apologized for his past behaviors and wishes for Council to reassess the work that need to be done. Mayor Brazil spoke on the costs that have incurred to the taxpayers since work had started on Ridge Road and that Councils decision is final and no more work will be done on Ridge Road.

Adoption of the Minutes

The minutes of the regular meeting July 2, 2025 meeting was tabled.

Motion #25-262 It was moved by Councillor Lundrigan, seconded by Councillor Newman that the minutes of the meeting of July 2, 2025 be adopted as presented.

Carried

Town Manager's Report

1. To the best of our knowledge there are two (2) leaks outstanding. One on Back Cove & One on Battens Road.
2. Attached to my report is the approval letter for the CEEP Grant. We have received \$10000.00 in funding. It has to begin in 30 days.

3. We also had an email from Rock Solid Builds & they are partnering with Home Hardware and was wondering if the town is interested in them coming to our field and building a new score board, it will be free of cost & they will just film the build.
4. Attached to my report is a business permit application that came in after the deadline.

Motions arising from the Town Manager's Report

Motion #25-263 It was moved by Councillor Lundrigan, seconded by Councillor Newman to approve the new business at 147 New harbour Road in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations and there are no objections after posting in the Saltwire paper for 2 weeks.

Carried

Committee Reports:

Finance Committee:

Accounts Payable

Motion #25-264 It was moved by Councillor Jewer, seconded by Councillor Newman, that Accounts Payables in the about of \$145,526.50 be paid as presented.

Carried

Quick Stats, Income Expense Statement and Cheque Register were tabled for Council's information.

Public Works - 3 Way Stop – Mint Cove Pond Road

A 3 way stop for Mint Cove Pond Road was tabled for discussion. Councillor Stamp and Councillor Newman visited the sight and agree that a 3 Way Stop would be beneficial as heavy traffic at high speeds was observed.

Motion # 25-265 It was moved by Councillor Stamp, seconded by Councillor Newman to have a three way stop at the intersection of Mint Cove Pond North and Mint Cove Pond Road South.

Carried

Heritage - Fence Repairs

A request was tabled to have the fence at the Heritage Museum repaired. There was a discussion on the heritage significance of the fence. The Gosse family are researching when the fence was erected to see if falls under the heritage status.

Motion #25-266 It was moved by Councillor Stamp, seconded by Councillor Newman to remove the existing fence and store until it can be determined if the fence falls under heritage status. If the fence does we can apply for a Heritage grant to help with repairs.

Carried

Pump Repair Quote

A quote was tabled from Xylem to repair the Pump on the wharf in the amount of \$10,512.61.

Motion #25-267 It was moved by Councillor Jewer, seconded by Councillor Stamp to approve repairs to the Pump in the amount of \$10,512.61.

Carried

Truck Tender

A tender was placed for a new heavy duty Diesel Pick Up truck.
One quote from Woodward motors was received in the amount of \$94,742.75.

Motion #25-268 It was moved by Councillor Jewer, seconded by Councillor Stamp to grant Woodward Motors the tender for a new Full Size Diesel Pickup Truck in the amount of \$94,742.75 HST & fees included.

Carried

CCBF Application

A list of of projects recommended to be applied for under the Canada Community Building Fund for the fall 2025 was tabled.

1. Hutchings Lane
2. Gregory Peddle Memorial Park (Basketball court, Fencing, Swing Set)
3. Annies Lane
4. Ryans Mini Park
5. Recreation Centre paving
6. Good will Seniors Wheelchair Access Paving

Councillor Stamp discussed adding Tilton water supply to the list.

Motion #25-269 It was moved by Councillor Jewer, seconded by Councillor Lundrigan that the Town submit a Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community Building Funds in the amount of \$234,125.18 to complete paving upgrades & upgrade recreational facilities. These projects shall be referred to as "2025 Recreation Facilities Enhancements and 2025 Road Paving Enhancements."

Carried

Quote for Saw Cart

A quote for a new Stihl Saw Cart was tabled.

Motion #25-270 It was moved by Councillor Stamp, seconded by Councillor Jewer to approve the purchase of a Stihl cut off saw cart in the amount of \$1,122.37.

Carried

Web Page

A quote was tabled from Intellasoft to create a new towns web page.
A discussion on what is included and that the present page can not be updated due to errors.

Motion #25-271 It was moved by Councillor Stamp, seconded by Councillor Newman to approve Intellasoft to create a new Town web page.

Carried

Acting Town Manager – Compensation Package

Motion# 25-272 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to approve the compensation package for the Acting Town Manager as discussed.

Carried

Camera Surveillance

Councillor Stamp discussed the current surveillance cameras she has installed to monitor heavy illegal dumping sites. She wants the cameras removed due to invasion of privacy issues. She wants Council to get training on proper use.

Motion #25-273 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to remove the cameras and have training for proper use of cameras and privacy concerns.
Carried

Letters

Baccalieu Bus Advertising

A request to advertise on Towns facebook page was tabled. Council discussed the use of caution when advertising due to conflicts.

Motion #25-274 It was moved by Councillor Stamp, seconded by Councillor Lundrigan to defer the topic until our new webpage was completed.
Carried

Resident Jones Road- Plumbing Repairs

A resident of Jones Road was seeking compensation for repairs they incurred with plumbing issues. Council discussed there is no indication that extenuating circumstances and the Town is not responsible for repairs beyond the curb stop.

Motion #25-275 It was moved by Councillor Lundrigan, seconded by Councillor Stamp to deny the request to cover plumbing expenses as presented.
Carried

Resident Caseys Lane- Repairs

A letter was tabled from a resident of Caseys Lane as property still not cleaned up from the work completed last year when paving. Councillor Lundrigan stated the yard is in rough shape.

Motion #25-276 It was moved by Councillor Stamp, seconded by Councillor Newman to Refer the letter of concern to Public Works for review and recommend back to council.
Carried

Permits

Application for a Side Porch – 571 CB highway

An application was tabled for a new side porch at 571 Conception bay Highway, Spaniard's Bay.

Motion #25-277 It was moved by Councillor Newman, seconded by Councillor Lundrigan to grant approval for a new side porch at 571 Conception Bay Highway, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.
Carried

Application for a New Garage – 29 Jack Pine Drive Tilton

An application was tabled for a new garage at 29 Jack Pine Drive, Tilton.

Motion #25-278 It was moved by Councillor Newman, seconded by Councillor Lundrigan to grant approval for a new garage at 29 Jack Pine Drive, Tilton in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations and Developer approval.
Carried

Application for a New House 9-13 Finns Lane, Spaniards Bay

An application was tabled for a new house at 9-13 Finns Lane, Spaniard's Bay

Motion #25-279 It was moved by Councillor Newman, seconded by Councillor Lundrigan, to grant approval for a new house at 9-13 Finns Lane, Spaniard's Bay in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a New Summer Home, The Gullies, Spaniards Bay

An application was tabled for new summer home in the Gullies, Spaniards Bay

Motion #25-280 It was moved by Councillor Newman, seconded by Councillor Lundrigan to deny the application as the property is located in a rural zone and building is not permitted.

Carried

Application for a New Shed – 23 The Battery, Tilton

An application was tabled for a new shed, 23 The Battery, Tilton

Motion #25-281 It was moved by Councillor Newman, seconded by Councillor Lundrigan to defer the application for a new shed at 23 The Battery, Tilton to have the Enforcement Officer complete a site visit before approval can be granted.

Carried

Application for a New House Addition – 8 Singletons Lane, Tilton

An application was tabled for a new house addition at 8 Singletons Lane, Tilton

Motion #25-282 It was moved by Councillor Newman, seconded by Councillor Jewer to grant approval for a new house addition at 8 Singletons Lane Tilton in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Application for a Attached Garage – 37-39 Brazils Hill, Spaniard's Bay

An application was tabled for an attached garage at 37-39 Brazils Hill, Spaniard's Bay

Motion #25-283 It was moved by Councillor Newman, seconded by Councillor Lundrigan to defer the application for an attached garage at 37-39 Brazils Hill, Spaniards Bay to have the Enforcement Officer complete a site visit before approval can be granted.

Carried

Application for a New Shed/garage 144-160 Ridge Road, Spaniard's Bay

An application was tabled for a new shed/garage at 144-160 Ridge Road, Spaniard's Bay.

Mayor asked council to determine if he is in conflict as owner is a relative.

He left his chair 8:34pm, Councillor Jewer took his chair.

Motion #25-284 It was moved by Councillor Lundrigan, seconded by Councillor Stamp that the Mayor is not in conflict as this his cousin and has no personal gain.

Carried

Mayor returned 8:36pm

Motion #25-285 It was moved by Councillor Newman, seconded by Councillor Lundrigan grant approval for a new shed/garage at 144-160 Ridge Road in accordance with the provisions of the Town of Spaniard's Bay Development Regulations and/or all other applicable Provincial and Federal Regulations.

Carried

Other Business

Councillor Jewer spoke of a resident in Back Cove that is having issues with Oneill's Garden dust affecting his property. Council discussed that Office will call Oneill and see if can do something to reduce the dust created on the road and soil sifter. He also thanked all volunteers at the Family Fun Day and thanked all of the Fire Dept for work and assistance on the fire down the shore.

Councillor Newman Thanked all of the volunteers with the Family Fun Day. She also thanked the volunteers who cleaned up around St. Anne's Church, great job done.

Councillor Stamp Thanked Fire Department and Family Fun Day volunteers. She also recognized Clarence Barrett for the great job he did on the Memorial park in honor of his late wife.

Mayor Brazil stated Canada Summer Games have begun and wished the 2 girls from Spaniards Bay best of luck. He discussed that last meeting the donation for Volleyball provincials was not voted on.

Councillor Stamp left her seat 8:48pm as she in conflict of Interest in accordance to the Code of Conduct Act as this is her granddaughter.

Motion #25-286 It was moved by Councillor Newman, seconded by Councillor Lundrigan to approve a donation of \$100 to the NL Provincial Volleyball Team.

Carried

Councillor Stamp returned 8:49pm

Mayor also mentioned that the Summer program has been running great. He also mentioned the Heritage Tea Party they are holding Aug 16th at the Museum.

Adjournment

Mayor Brazil stated that the next meeting of Council will be Tuesday September 9th, 2025, at 7:00 pm.

Motion #25-287

It was moved by Councillor Stamp, seconded by Councillor Lundrigan, and carried that the meeting adjourn at 8:52pm.

Carried

Recorder
Andrea

Mayor, Paul Brazil